

Safer Stronger Communities Partnership

Terms of Reference

Statutory Basis of the Partnership

The Partnership has a statutory requirement under the 1998 Crime and Disorder Act and subsequent legislative amendments to develop and deliver a Partnership Plan which contains community safety priorities based on the current evidence base across the communities of Kirklees.

Acting as the Community Safety Partnership, the Partnership brings together the responsible authorities of the Police, Police Crime Commissioner and Police and Crime Panels, Local Authority, Fire and Rescue Authority, Health and Probation to work in collaboration with other statutory / voluntary services and local people to reduce crime and make people feel safer by dealing with issues such as anti-social behavior, drug and alcohol misuse and re-offending.

Purpose and Functions

The Kirklees Safer, Stronger Communities Partnership will:

- Deliver the statutory requirements of the Community Safety Partnership.
- Develop the Partnership Plan and Strategic Intelligence Assessment.
- Deliver the outcomes of the Partnership Plan across the communities of Kirklees.
- Have overview and responsibility for domestic homicide reviews.

Governance and Accountability

- The Partnership is accountable for its work and its success in achieving outcomes to the parent organisations and the Council's Cabinet.
- Decisions of the Partnership will be understood to be collective and to be acted on by everyone unless individual members have made a fundamental objection and registered that their organisation would not support the proposal.
- The business of the Partnership will be open to scrutiny by all agencies and in particular the Overview and Scrutiny function of the Council. The working practices of the Partnership should enable Overview and Scrutiny to make early, constructive, contributions to policy as well as supporting scrutiny of decisions made, monitor outcomes and targets achieved and review of practice and progress.

Working arrangements of the Partnership:

The Partnership will operate at three levels in which an Executive will drive strategic objectives, performance and activities contributing towards these. In addition a broader partnership group will consider wider policy development and challenge overall performance.

Underpinning this will be a strategic delivery group which will ensure activity is co-ordinated between the delivery groups.

Chair:

The Chair of the Safer Stronger Partnership will be formally elected on an annual basis and would normally be the Cabinet Member with responsibility for this portfolio. The Divisional Commander would be the Deputy Chair. This arrangement will also follow for the Executive.

Executive arrangements:

The Board will have an Executive that will be responsible for:

- Setting the Partnership Plan and driving it forward.
- Monitoring and challenging performance.
- Receiving regular updates on the priorities and holding officers to account.
- Agreeing collaborative actions to achieve partnership objectives.

The membership of the Executive will be predominately the responsible partners as follows:

- Cabinet Member with lead responsibility for Health, Wellbeing & Communities
 - Elected representation annually determined via Legal and Governance
 - Two representatives of the West Yorkshire Police & Crime Panel
 - Council Director with responsibility for Communities, Transformation & Change
 - Council Director with responsibility for Children & Adults
 - Council Director with responsibility for Economy, Skills and the Environment
 - West Yorkshire Police Kirklees Divisional Commander
 - West Yorkshire Fire and Rescue Representative
 - West Yorkshire Probation Trust Representative
 - West Yorkshire Community Rehabilitation Company Representative
 - Third Sector Leaders Board Representative
 - Kirklees Neighbourhood Housing Representative
 - Public Health Representative
 - Clinical Commissioning Groups - Representation from Greater Huddersfield & North Kirklees CCGs
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- The Executive will meet quarterly.
 - The Executive may establish and regularly review terms of reference and working arrangements for sub-groups for particular functions / tasks.
 - Professional and policy advice to the Executive will be provided by the Directors of services from the relevant agencies and their staff, who will also be responsible for implementing the decisions of the Executive.
 - Changes to the terms of reference will be subject to discussion and agreement by the Executive, and can only be made following consultation with the constituent bodies.

Wider partnership arrangements:

- The wider partnership group will meet twice a year to discuss policy development with those members of the partnership with an interest in the topic being invited.

Strategic Delivery Group:

- The Strategic Delivery Group will meet quarterly.
- The group will be chaired by the Council Cabinet member with lead responsibility for Safer, Stronger Communities.
- The group will be made up of senior officers from statutory partners of the Safer Stronger Partnership Executive.
- The group will ensure a clear and coherent work programme under each partnership priority is coordinated.
- The group will ensure activity is co-ordinated between the delivery groups.
- The group will provide a performance summary of partnership plan priorities to each meeting of the Executive.

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